

Auckland Common Fund Ltd (ACFL)

Application for Assistance with Attendance Dues

PRIVATE AND CONFIDENTIAL

Student's Name	Catholic School / College	Year Level	*Preference Certificate

**Preference student: Students who are recognised as having the required religious connection with the school, and therefore have preference enrolment.*

Other dependent children in family not attending Catholic Schools in the Auckland Diocese:

Name	Age	School / University	Year Level

Mother's Name:	Occupation:	
Address:	Employer:	
Email:		
Phone Numbers: (H)	(W)	(M)
Father's Name:	Occupation:	
Address:	Employer:	
Email:		
Phone Numbers: (H)	(W)	(M)
Weekly Household Income:	Weekly Household Expenses:	
<i>Please list separately all sources of income:</i>	<i>Please list separately all expenses:</i>	
Mothers salary or wages:	Rent / Mortgage repayments: <i>(please indicate)</i>	
Father's salary or wages:	Hire Purchase or other loan repayments:	
Weekly Benefit received:	Other weekly commitments and expenses:	
	<i>(eg. Food, Power, Phone, Petrol etc)</i>	
Benefit type:		
In work family allowance:		
Other income:		
Total Weekly Income:	Total Weekly Expenses:	

- Please indicate how much you are currently paying towards each school's fees and how you make the payment.
ie: *weekly automatic payment and amount or cash / internet banking direct to the school.*

School:	Amount:	Frequency/Method:
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- Please provide any other relevant information that may support this claim.
ie: *Budgeters Report, Statement of Means, Medical Certificate etc,*
- Please explain the circumstances that contribute to this application for assistance:
(Continue on a separate sheet if necessary.)

Note: Assistance with Attendance Dues is not available to non-preference students

Declaration:

I declare that the information provided on this application is true and correct. I agree to keep this application confidential and that the decision of the reviewer (Principal / Principals Representative / ACFL) regarding this application is final.

I understand that the Hardship Scheme can only assist with the Attendance Dues component of the school fees accounts and that any support granted covers the current school year only.

I agree to put an automatic payment in place if requested to by my child's school / ACFL.

For the purposes of processing this application, the reviewer may provide information to the Principals of the Catholic Schools the students attend and the ACFL Revenue Manager.

Full Name:

Signature:

Date:

Please return this form and accompanying documents to one of the following:

The Principal of the school your child attends

or

The Revenue Manager
Auckland Common Fund Ltd
Private Bag 47-904
Ponsonby
Auckland 1144

Email: acfl@cda.org.nz

Office Use Only

Date Application Received:

Action taken: